

2021 LICENSING STANDARDS

CAF presents an updated look at licensing procedures in each province and territory of Canada.

- Each province and territory of Canada have different guidelines to attain licensing. CAF's reference guide helps fleets across the country understand the ins and outs of licensing their vehicles.
- The information provided in this reference has been compiled over a few years, and is checked for accuracy annually.
- It is meant as a quick reference guide, and does not negate the need to contact a licensing authority for up-to-date information.
- Please contact the authority in your area to receive the most recent information.

Glossary

- GVW:** Gross Vehicle Weight
- ICBC:** Insurance Corporation of British Columbia
- MPIC:** Manitoba Public Insurance Corporation
- MVID:** Alberta - Motor Vehicle Identification
- NIP:** Quebec - Personal Identification Number
- NVIS:** New Vehicle Information Statement
- RIN:** Registrants Identification Number
- VIN:** Vehicle Identification Number

A general Power of Attorney should always include:

- Lessor Name, Address and Provincial Identification Number.
- Lessee Name, Province Registration Address and Provincial Registration Numbers.
- Specimen signature of the person acting as attorney for the registration process.

| | New Vehicle Documentation | Transfer Into Province | Registration Format | Vehicle Inspection | License Fees/Taxes | License Plate Renewal | Plate Cancellation Process |
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| <p>Alberta Telus House at ATB Place, 29th Floor - 10020 100 Street, Edmonton, Alberta T5J 0N3 Toll free: 310-0000 (in Alberta) E-mail: mvs@gov.ab.ca www.alberta.ca/transportation</p> | <ul style="list-style-type: none"> • Original New Vehicle Information Statement (NVIS) • Client identification • Proof of Insurance • Proof of ownership (bill of sale or lease agreement) www.alberta.ca/register-vehicle.aspx | <ul style="list-style-type: none"> • Vehicles purchased elsewhere in Canada will require either an out-of-province inspection, a salvage inspection, or a commercial inspection, depending on the type and status of the vehicle. An Inspection Request must be acquired from a Registry Agent before attending an inspection station. • Vehicles must be in the province when the plate is purchased and must be registered within three months of importation • Proof of valid Alberta insurance • Client identification • Proof of ownership (bill of sale or lease agreement) www.alberta.ca/importing-a-vehicle-into-alberta.aspx | <ul style="list-style-type: none"> • Name of registered owner • License plate type and number • Vehicle Identification Number • Vehicle description and status | <ul style="list-style-type: none"> • All used vehicles transferred into Alberta must be inspected by a Registry Agent prior to registration • Vehicle with combined GVW over 11,794 kg require commercial safety inspections and safety fitness certificate • If a vehicle is branded as a salvage state, a salvage inspection is required to be put into rebuilt status, before vehicle can be registered | <ul style="list-style-type: none"> • Passenger registration is \$93 for one year, including GST. Fees are prorated based on term of registration. • Commercial fees are based on type of use and the registered GVW of the vehicle | <p>Expiry date follows the staggered renewal system, where the expiry month is determined by the first one or two characters of lessee, individual or company name. Minimum registration period is three months for commercial vehicles and 1 year for non-commercial vehicles, maximum period is 12 months for commercial registration and 24 months for non-commercial registration. Starting January 1, 2021, drivers in Alberta will no longer need to have expiry stickers on their plates</p> | <p>A completed and signed Licence Plate/Parking Placard Cancellation Form. If in province please attend an Alberta Registry Agent with acceptable identification, licence plate, and payment for the \$9 service charge. This payment cannot be deducted from any plate refund and must be paid at time of cancellation. An out of province client may mail or fax the completed form directly to an Alberta Registry Agent including the agent processing fee. www.alberta.ca/cancel-vehicle-registration.aspx</p> |
| <p>British Columbia Insurance Corporation of British Columbia, 151 West Esplanade, North Vancouver, B.C., V7M 3H9 B.C. Lower Mainland Tel: (604) 661-2800 Elsewhere in B.C., Canada and the U.S.: 1-(800)-663-3051 www.icbc.com</p> | <ul style="list-style-type: none"> • Non-commercial vehicles must be registered, licensed, and insured within 30 days of purchase. Commercial vehicles must be registered, licensed, and insured immediately. • BC Transfer/Tax Form (APV9T). • Completed New Vehicle Information Statement (NVIS) or Certificate of Origin • Dealer Invoice/Bill of Sale • Companies including lessors and lessees must be registered with the BC Registrar of Companies • Owner or lessee's ICBC fleet identification number • Compulsory Basic ICBC Insurance • Lease Agreement (if leased) • Lessee/Driver may register vehicle, if they have a letter of authorization signed by the lessor that describes the vehicle and authorizes the lessee to sign on their behalf or if there is a Blanket Letter of Authorization for the leasing company on file with ICBC • Dealers, leasing companies and other registrants must provide their PST registrant number or dealer number at registration for tax purposes www.https://www.icbc.com/vehicle-registration/Pages/default.aspx | <ul style="list-style-type: none"> • Original current registration or title if vehicle is from a titling jurisdiction • Original New Vehicle Information Statement if vehicle is new and unregistered • Vehicle Import Form (Form I) and CBSA Casual Goods Accounting Document, or Canada Customs Coding Form, plus Original Certificate of Origin (US and foreign imports only) • Original passed structural integrity assessment to be presented to B.C. Designated Inspection Facility if vehicle is rebuilt from salvage • BC Transfer/Tax Form (APV9T) • Letter of Authorization from lessor that describes vehicle and authorizes lessee to sign on behalf of the lessor. PST will be charged to registrant if leasing company's PST registration number is not provided. Alternatively, lessor may file a Blanket Letter of Authorization with ICBC authorizing all lessees to sign registrations and renewals on their behalf. • Original or copy of proof of legal entity • Lessee's ICBC fleet identification • Passed pre-registration safety (exemption may apply for eligible vehicles) • Compulsory Basic ICBC Insurance • Optional extended third-party liability limits and own damage coverage may be purchased • A signed and dated bill of sale, if the vehicle is not registered in your name • Client identification | <ul style="list-style-type: none"> • Registered owner name (lessor name on leased vehicles) • Lessee name • Registered owner's address. Lessee's BC address is permitted if lessor authorizes in Letter of Authorization. Otherwise, lessor's address is used. | <ul style="list-style-type: none"> • Vehicles transferred into BC, with a net weight of 3,500 kg or less, require a pre-registration vehicle inspection at a BC Government-Designated Inspection Facility before being registered (Exemption may apply for eligible vehicles) • Commercial vehicles with a GVW over 8200 kg, commercial trailers, taxis, limousines and buses require a BC commercial vehicle inspection (CVIP) annually or semi-annually • Foreign vehicle imports from outside Canada may require a federal inspection before the provincial preregistration inspection. For more information, refer to the Registrar of Imported Vehicles (RIV). | <ul style="list-style-type: none"> • Passenger and commercial based on weight and policy term | <ul style="list-style-type: none"> • Determined by original registration date and validation period purchased • Non-Fleet terms range from three to 12 months • Fleet policy terms are 12 months • Compulsory basic insurance must be purchased from ICBC unless filing financial responsibility • Optional extended third-party liability limits and own damage coverage may be purchased from ICBC or from private insurers | <ul style="list-style-type: none"> • The registered owner(s) must attend a BC Autoplan broker's office. The Owner's Certificate of Insurance and Vehicle Licence, as well as both licence plates must be surrendered. Covid-19 Update: ICBC will issue rebates to drivers in 2021, based on a reduction in vehicle usage and payout costs incurred in 2020. |
| <p>Manitoba Manitoba Public Insurance, Box 6300, Room B100, 234 Donald Street, Winnipeg, MB R3C 4A4 In Winnipeg Call 204-985-7000 Outside Winnipeg (and outside Manitoba) Call toll-free 1-800-665-2410 www.mpi.mb.ca</p> | <ul style="list-style-type: none"> • Completed NVIS or Certificate of Origin • Bill of Sale that states: date purchased; vehicle's model year, make, model and serial number (VIN); purchase price; purchaser's name(s) and signature(s); seller's name(s) and signature(s) • On used vehicles, Transfer of Ownership, or Certificate of Title if vehicle is from a titling jurisdiction • On used vehicles, valid Certificate of Inspection issued by a Manitoba vehicle inspection station. In-force COIs from B.C., Alberta, Saskatchewan, Ontario, and Quebec are also accepted. • Vehicle Identification Number (VIN) • Companies including lessors and lessees must be registered with the Manitoba Companies Office • Compulsory Basic MPIC Insurance • Lease Agreement (if leased) • Form 1 Vehicle Import Form (US and foreign imports only) • Dealers, leasing companies and other registrants must provide their PST registrant number at registration for tax purposes | <ul style="list-style-type: none"> • Original current registration or title, if vehicle from a titling jurisdiction • Copy of Lease Agreement • Compulsory Basic MPIC Insurance • Vehicle Identification Number • In-force Certificate of Inspection • Lessee registers the vehicle, if leased • Form 1 Vehicle Import Form (US and Foreign imports only) • Companies including lessors and lessees must be registered with the Manitoba Companies Office • Leasing Companies must provide their MB PST registrant number on the lease agreement for tax purposes if collecting MB PST. Otherwise, PST is payable at registration, unless an exemption applies. | <p>Registration shows:</p> <ul style="list-style-type: none"> • Registered Owner Name • Legal Owner Name • License Plate Number • Vehicle Identification Number • Vehicle description and status • Vehicle Number • Registration class • Policy number • Odometer • Registered Owner Address (only for IRP registered vehicles) | <ul style="list-style-type: none"> • All motor vehicles require an in-force inspection on a change of ownership (except new vehicles and off-road vehicles) • Commercial (GVWR of 4,500 kg or more) trucks, truck tractors and trailers require an annual Periodic Mandatory Vehicle Inspection (PMVI) • Regulated passenger vehicles (buses - 10 or more passengers, plus the driver) require a semi-annual or annual PMVI depending on the registration class | <ul style="list-style-type: none"> • Passenger vehicles: \$139 plus varying government insurance purchased from MPIC • Trucks based on vehicle use, GVW, plus government insurance purchased from MPIC <p>Inspection costs:</p> <ul style="list-style-type: none"> • COI (vehicles under 4,500 kg): varies • PMVI: (vehicles over 4,500 kg and buses): varies <p>Taxes:</p> <ul style="list-style-type: none"> • Retail Sales Tax on private and dealer vehicle sales (excludes IRP vehicles) of 7 per cent • Prorate Vehicle Tax (applies to IRP vehicles only) based on age of vehicle, Manitoba travel ratio, and vehicle taxable value • IFTA applies to carriers operating in more than one member province or state | <ul style="list-style-type: none"> • Registration and coterminous insurance for most registration classes is renewed once every five years, but rated annually. For individuals, the annual rating period begins on the customer's anniversary day (four months after the customer's birthday). For corporate customers, the anniversary day is the first day of any month the customer selects. • Registration for a commercial truck and public service vehicle are renewed annually • Semi-trailers are registered for a fixed two-year period beginning March 1 and ending on the last day of the second following February (e.g., March 1, 2015 - February 28, 2017) | <p>Manitobans wishing to cancel their plate can do so at any Autopac agent. They must bring valid registration of the vehicle.</p> |
| <p>New Brunswick New Brunswick Department of Public Safety, Motor Vehicle Branch, 20 McGloin St, Fredericton, N.B., E3A 5T8 Tel: (506) 453-3992 www2.gnb.ca/content/gnb/en/services/services_renderec200814.html</p> | <ul style="list-style-type: none"> • Registration application • Completed NVIS form or Certificate of Origin • Form 1 Import Form (US & foreign imports only) • Bill of Sale or Lease Agreement • Power of Attorney where applicable • Valid N.B. Vehicle Safety Inspection • Proof of Insurance • Client ID Number • Dealer registers | <ul style="list-style-type: none"> • Original current registration or title if from a titling jurisdiction • Form 1 Import Form (US & foreign imports only) • Copy of Lease Agreement or Purchase Order • Power of Attorney • Proof of Insurance • Valid N.B. Vehicle Safety Inspection • Client ID Number • Lessee/Driver registers | <ul style="list-style-type: none"> • Certificate of Vehicle Registration - If a vehicle is leased, registration will show lessee and lessor information • Certificate of Ownership - available if vehicle is not plated • Both documents are printed on plain white 8.5 X 11 paper | <ul style="list-style-type: none"> • Required every two years, and if there is a change in ownership and the vehicle does not have an In-force Inspection Certificate • Inspection certificates on new vehicles with GVW of 3,000 kg or less are issued for three years • Taxis require annual inspection • Inspection fee is \$45 | <ul style="list-style-type: none"> • Passenger ranges from \$61 to \$189 plus HST • Trucks based on GVW * Registration fees subject to change | <ul style="list-style-type: none"> • Individuals: renewal anniversary date • Corporations: renewal anniversary date | <ul style="list-style-type: none"> • Only available in specific situations (ex. vehicle leaving province, vehicle written off, etc) • Current registration certificate and plates must be surrendered and Application for Refund or Credit completed if applicable |

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| Newfoundland and Labrador Service NL, Motor Registration Division, P.O. Box 8710, St. John's, NL A1B 4J5 Tel: 1-877-636-6867 or mrd@gov.nl.ca www.gov.nl.ca/dgsnl/drivers/ | <ul style="list-style-type: none"> Registration application Completed NVIS form Copy of Lease Agreement or Purchase Order Dealer Invoice/bill of Sale Power of Attorney from leasing company is applicable Proof of Insurance Dealer registers All updated required information available at: www.gov.nl.ca/dgsnl/vehicleregistration/ | <ul style="list-style-type: none"> Original registration or title document Copy of Lease Agreement or bill of sale Power of Attorney Inspection slip Proof of Insurance Form 1 Vehicle Import Form and B15 Casual Goods and Accounting Document or B4 Personal Effects Accounting Document (U.S. or foreign imports only) Vehicle registration application Lessee/Driver registers All updated required information available at: www.gov.nl.ca/dgsnl/vehicleregistration/transfer/ | | Applicable to leased vehicles only: <ul style="list-style-type: none"> Lessor name Lessee name Lessee Newfoundland address (use driver address if necessary) | <ul style="list-style-type: none"> At time of transfer following a sale for light trucks or vans under 4,500 kg Annually for commercial vehicles in excess of 4,500 kg only, including trailers Annually for trailers (fifth wheel hitch), excluding recreational trailers Semi-annually for school buses, public passenger buses and disabled passenger vehicles Taxis, inspected annually Inspection requirements for all vehicle types can be found at: www.gov.nl.ca/dgsnl/vehicleregistration/inspection/ | <ul style="list-style-type: none"> Passenger vehicles: \$180 annually (\$104 for seniors) Commercial vehicles over 4,000 kg, vary based on vehicle weight, minimum of \$160 annually Taxes <ul style="list-style-type: none"> IFIA for commercial vehicles moving in and out of province Vehicle inspection fee also applies | <ul style="list-style-type: none"> Determined by original registration date, annually Commercial vehicle registrations for less than 9,000 kg, may be monthly, upon request | If clients wish to cancel the plate on a vehicle they can just notify Service NL, Motor Registration Division by mail, fax or email with the reason for cancellation, signature of the registered owner and we will inactivate the vehicle on our system. |
| Northwest Territories Transportation Government of Northwest Territories, 5015 49 St., P.O. Box 1320, Yellowknife, NT X1A 2L9 Tel: 1-866-225-3505 www.gov.nt.ca | New Vehicle Documentation <ul style="list-style-type: none"> Completed NVIS form or Certificate of Origin Bill of Sale or Lease Agreement Proof of Insurance Used Vehicle Documentation <ul style="list-style-type: none"> Bill of Sale Signed over registration Proof of Insurance www.inf.gov.nt.ca/en/services/driver-and-vehicle-services | <ul style="list-style-type: none"> Original Registration Proof of Insurance | | <ul style="list-style-type: none"> Lessor name Lessee name Lessee address | <ul style="list-style-type: none"> National Safety Code (NSC) vehicle is defined as exceeding 4,500 kg Required for public service, commercial vehicles or buses seating over 10 passengers or more Required for right-hand drive vehicles | <ul style="list-style-type: none"> Passenger at \$83.00 per year (\$42 for seniors) Commercial Permits range from 1 to 12 months; Varies by GVWR, type, and application | <ul style="list-style-type: none"> Determined by first character of surname Plate registrations in company name have optional three to 12 month validation period | If a client wishes to cancel their registration, they need only contact Department of Infrastructure and they will terminate the registration immediately. If they have \$60 or more remaining on the registration, they can apply for a refund. |
| Nova Scotia Service Nova Scotia, PO Box 2734 Halifax, NS B3J 3K5 Metro Tel: 902-424-5200 Toll Free (NA): 1-800-670-4357 Email: askus@novascotia.ca www.gov.ns.ca/sns/rmv | <ul style="list-style-type: none"> Application for ownership, permits, and plates (Form 2) Completed NVIS Form Completed Statement of Insurance Form Dealer Invoice/Bill of Sale Power of Attorney (not required if application completed) Lessor's Master Lease # Lessee's Master Lease # Valid Nova Scotia Vehicle Safety Inspection Purchaser or dealer registers novascotia.ca/sns/rmv/registration/ | <ul style="list-style-type: none"> Original Vehicle Registration or Title Power of Attorney (not required if application completed) Lessor's Master Lease # Lessee's Master Lease # Registration application Copy of Lease Agreement showing 15 per cent HST is being collected for Nova Scotia or letter from leasing company stating it is collecting the 15 per cent HST | | <ul style="list-style-type: none"> Lessor and Lessee name on vehicle permit Lessee/plate owner address on vehicle permit; lessor name and address on Certificate of Registration | <ul style="list-style-type: none"> Car owners are responsible for having their vehicle safety inspected every three, two or one year (frequency based on situation and vehicle type) from a registered MVI station Nova Scotia Registry of Motor Vehicles does not inspect vehicles Vehicles entering the province from other jurisdiction are given 30 days after date of registration to have the vehicle safety inspected | <ul style="list-style-type: none"> Vehicle titling/transfer fee \$13.20 Passenger and light commercial vehicles 5,000 kg or less are required to register for two years. The registration/renewal fees are based on weight <ul style="list-style-type: none"> 0 to 1,000kg - \$143.50 1,001 to 1,500kg - \$176.90 1,501 to 3,200kg - \$221.70 3,201 to 4,100kg - \$276.50 4,101 to 5,000kg - \$333.90 Commercial vehicles over 5,000 kg, the registration/renewal fees are based on weight and number of months registered (may be registered for 3-12 months) novascotia.ca/sns/rmv/registration/register-2015.asp | <ul style="list-style-type: none"> 2-year renewal based on registration date Commercial vehicles over 5000 kg: 3-12 month renewal from vehicle permit expiry date Complete Statement of Insurance Form and renewal application | <ul style="list-style-type: none"> Plate registration may be automatically cancelled as a result of other actions, such as notification that a vehicle has been sold, transfer of vehicle ownership, attaching another plate to the same vehicle, etc. Remove Plate (procedure to request that a plate no longer be registered to a vehicle): <ul style="list-style-type: none"> Application for ownership, permits, and plates (Form 2) indicating plate to be removed from vehicle within Section 3 Refund Plate: <ul style="list-style-type: none"> Motor Vehicle Plates/Drivers License Refund Application. Return of license plate(s) and validation sticker at Registry of Motor Vehicles office or by mail Refund amount based on full calendar months remaining in registration period, less an administration fee of \$15.15 No refund is issued for less than \$3.00 Refund mailed to plate owner within 2-3 weeks. Some vehicle types do not qualify for refunds. |
| Nunavut Department of Economic Development & Transportation, Building 1104A, Inuksugait Plaza, PO Box 1000, Station 1500, Iqaluit, NU X0A 0H0 Iqaluit: (867) 975-7800 Toll Free: 1-888-975-5999 www.gov.nu.ca | <ul style="list-style-type: none"> Proof of Identification NVIS (if new vehicle) Bill of Sale Proof of Insurance www.gov.nu.ca/programs-services/drivers-licence www.gov.nu.ca/edt/documents/motor-vehicle-office-listings | <ul style="list-style-type: none"> Proof of Identification Proof of Nunavut Residency NVIS (if new vehicle) Bill of Sale (if not new vehicle) Proof of Insurance | | <ul style="list-style-type: none"> If being leased, need the lessee name by way of a copy of leasing agreement, valid Nunavut address, Proof of Identification | <ul style="list-style-type: none"> A vehicle inspection is required. Must complete a InterProvincial Record Exchange, if the vehicle wasn't registered in another jurisdiction, it has to be inspected to meet the Canadian Vehicle Safety Standards. | <ul style="list-style-type: none"> Dependent on type of vehicle | <ul style="list-style-type: none"> Proof of Identification Previous vehicle registration Proof of Insurance Bill of Sale (transfer of ownership if you bought from another client of MVD) | N/A |
| Ontario Ministry of Transportation, 777 Bay Street, 5th floor, Toronto, ON M7A 1Z8 E-mail: www.mto.gov.on.ca/english/feedback/lao.shtml Tel: 416-235-4686 Toll-free: 1-800-268-4686 Toll-free TTY: 1-866-471-8929 www.ontario.ca/page/ministry-transportation www.ontario.ca/page/register-vehicle-permit-licence-plate-and-sticker www.ontario.ca/welcome-ontario | <ul style="list-style-type: none"> Application for Vehicle Registration (SR-LV-6) New Vehicle Information Statement (NVIS) or Duplicate NVIS or Electronic NVIS (e-NVIS) Proof of Ontario Insurance, if plates being attached Plate portion of permit if currently held Ontario plates to be attached Proof of identity for an applicant that has never registered a plate or vehicle with the Ministry If vehicle is under a lease agreement, submit one of the following: lease agreement, an invoice, a letter from the leasing company with relevant RIN's and VIN's, or a letter from the leasing company authorizing registrant to register vehicle in Ontario along with a completed Supplementary Application Form (SR-LV-12) if lease information is not recorded on NVIS Power of Attorney, if applicable Original Bill of sale, if applicable Sworn affidavit, where acceptable Proof of empty weight, if applicable Harmonized Sales Tax (HST), if applicable. For further information on possible exemptions, please contact the Canada Revenue Agency at 1-800-959-5525 or go to: www.cra-arc.gc.ca/gstst/ Retail Sales Tax, if applicable. For further information on possible exemptions, please contact the Ministry of Finance at 1-866-668-8297 or go to: www.fin.gov.on.ca/en/tax/rst/ To Register and insure a vehicle in Ontario, please refer to the ServiceOntario website at: www.ontario.ca/page/register-and-insure-vehicle-ontario for more information | <ul style="list-style-type: none"> Out-of-jurisdiction proof of registration Vehicle Import Form, (commonly known as Form 1), for US vehicles. For additional information please visit: www.cbsa-asfc.gc.ca Proof of Ontario Insurance, if plates being attached Plate portion of permit if currently held Ontario plates to be attached Ontario Safety Standards Certificate, if vehicle is to be registered with a 'FIT' status Odometer reading Proof of identity for an applicant that has never registered a plate or vehicle with the Ministry If vehicle is under a lease agreement submit one of the following: lease agreement, an invoice, a letter from the leasing company with relevant RIN's and VIN's, or a letter from the leasing company authorizing registrant to register vehicle in Ontario along with a completed Supplementary Application Form (SR-LV-12) Drive Clean emissions test for heavy-duty vehicles older than the current model year (heavy-duty vehicles have a registered gross weight of more than 4,500 kg). For further information please visit: www.ontario.ca/page/vehicle-emissions-test Power of Attorney, if applicable Original Bill of sale, if applicable Sworn affidavit, where acceptable Structural Inspection Certificate, if applicable Harmonized Sales Tax (HST), if applicable. For further information on possible exemptions please contact the Canada Revenue Agency at 1-800-959-5525 or go to: www.cra-arc.gc.ca/gstst/ Retail Sales Tax, if applicable. For further information on possible exemptions, please contact the Ministry of Finance at 1-866-668-8297 or go to: www.fin.gov.on.ca/en/tax/rst/ Please refer to the ServiceOntario website at: www.ontario.ca/page/register-out-province-vehicle-ontario for more information | | <ul style="list-style-type: none"> Vehicle Portion: Vehicle owner registrant information, including address, mailing address and vehicle information (i.e. VIN, RIN, make, model, year, body type, cylinder, power, colour, weight, axles, S.I.C./S.S.C. number) Plate Portion: Plate owner registrant information, including address, mailing address, plate number and vehicle information (i.e. VIN, RIN, make, model, year, validation sticker number and expiry date) | <ul style="list-style-type: none"> Unless transferred under an Ontario dealer number, a Safety Standards Certificate (SSC) is required when transferring vehicle ownership to a 'fit' status If vehicle is branded Salvage and registrant wants to upgrade to Rebuilt, a Structural Inspection Certificate (SIC) is required Light-duty vehicles from other Canadian provinces or outside Canada do not require a Drive Clean vehicle emissions test to complete the initial registration process, but all heavy-duty vehicles seven years and older must get an emissions test every year for registration renewal Heavy-duty vehicles older than the current model year require a Drive Clean pass at resale in order to register the vehicle to the new owner. All heavy-duty vehicles seven years and older must get an emissions test annually for registration renewal. Light-duty vehicles in Ontario (vehicles with a registered gross weight less than or equal to 4,500 kg, including motorcycles) do not require an emissions test | <ul style="list-style-type: none"> Southern Ontario: Current \$120 annually/ \$240 two-year Northern Ontario: Current \$60 annually/ \$120 two-year Commercial vehicles under 3,000 kg for personal use only same as above Commercial vehicle under 3,000 kg for business use for Southern and Northern Ontario: Current \$120 annually Vehicle permit: \$32 License plate (new and replacement), with vehicle permit: \$27 + \$32 = \$59 | <ul style="list-style-type: none"> If company, renewal date determined by company. Date of birth for individuals. Odometer reading Proof of Ontario Insurance Vehicle emissions test certificate is required annually for heavy-duty vehicles. Testing requirements start once vehicles are seven years and older. The Ministry of Transportation will notify you when your vehicle needs an emissions test when you receive your registration renewal documents. For more information please visit: www.ontario.ca/page/vehicle-emissions-test Motor vehicle permit number Vehicle Licence Renewal Application or Reminder Letter Outstanding fines (including Highway Tolls, NSF, DFCC) must be paid Defaulted Fines Control Centre (DFCC) must be paid before renewal | <ul style="list-style-type: none"> If applying for a refund for the remaining validation, plate portion of motor vehicle permit, along with the Application for Vehicle Validation Refund (SR-LV-15) must be completed Both plates must be returned to the Ministry If one plate or both plates are lost or missing a Replacement Declaration Form (SR-LV-40) must be completed If one plate or both plates are stolen, a police signature or a police occurrence number must be indicated on the Replacement Declaration Form (SR-LV-40) Outstanding fines (including Highway Tolls, NSF, DFCC) must be paid Application for Registration (SR-LV-6), if applicable |

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| Prince Edward Island Department of Transportation, Infrastructure and Energy, 3rd Floor, Jones Building, 11 Kent Street, P.O. Box 2000, Charlottetown, PE C1A 7N8 Tel: (902) 368 5100 E-mail: accesspe@charlottetown.gov.pe.ca www.gov.pe.ca/infopei/index.php | <ul style="list-style-type: none"> Registration application Lessor RIN # Lessee RIN # Completed NVIS form Valid Inspection Power of Attorney Proof of Insurance Dealer Invoice/Bill of Sale Dealer registers www.princeedwardisland.ca/en/topic/roads-and-transportation | <ul style="list-style-type: none"> Original Current Registration Copy of Lease Agreement or Purchase Order Power of Attorney Proof of Insurance Vehicle Inspection Lessee/Driver registers www.princeedwardisland.ca/en/information/transportation-infrastructure-and-energy/vehicle-registration-ownership-transfers | <ul style="list-style-type: none"> Lessor name and RIN # Lessee name and RIN # PEI address (use driver address if necessary) | <ul style="list-style-type: none"> Originally at P.E.I. registration Annually thereafter for a fee of \$30 All buses to be inspected at least once every six months | Annual renewal fee for: <ul style="list-style-type: none"> Private passenger vehicle, taxi, or truck under 4,100 kg: \$100. Private passenger vehicle, taxi, or truck under 4,100 kg and powered by an electric or plug-in hybrid motor: \$0. Private passenger vehicle, taxi, or truck under 4,100 kg and powered by a non-plug-in hybrid electric motor: \$50. Over 4100 kg - increases by weight | <ul style="list-style-type: none"> Determined by Lessee RIN or date of birth for individuals Current vehicle registration papers and valid insurance required www.princeedwardisland.ca/en/service/renew-your-drivers-license | <ul style="list-style-type: none"> Surrender plate with a valid registration sticker attached at any Access PEI location |
| Quebec Société de l'assurance automobile du Québec Case postale 19600, succursale Terminus 333, boulevard Jean-Lesage Québec (Québec) G1K 8J6 Québec area: 418-643-7620 Montréal area: 514-873-7620 Elsewhere: 1-800-361-7620 saaq.gouv.qc.ca/ | <ul style="list-style-type: none"> Business must be registered with the Registraire des entreprises, as a Québec enterprise number (NEQ) must be provided Registration Application, proof of purchase if bought outside Québec ATAC if sold by Québec dealers plus "Attestation de transaction avec un commerçant" if vehicle is used Owner's or Lessee's identification Completed NVIS form Power of Attorney (if necessary) Proof of identity of new owner saaq.gouv.qc.ca/immatriculation/immatriculer-vehicule/ saaq.gouv.qc.ca/immatriculation/vehicule-provenant-exterieur-quebec/ saaq.gouv.qc.ca/immatriculation/vehicule-achete-vendu-par-entreprise/ | <ul style="list-style-type: none"> Original current registration, or title or salvage certificate signed by last owner Sales or leasing contract or an invoice for the vehicle Weight certificate, if the vehicle's net weight is not indicated in the other documents If new, Certificate of Origin Vehicle Import Form (Form 1) if U.S. or foreign origin Registration Application: ATAC if sold by Québec dealers, proof of purchase if bought outside Québec Power of Attorney (if necessary) Vehicle Inspection Proof of identity of new owner | <ul style="list-style-type: none"> Owner's name or Lessor's name Lessee's name | <ul style="list-style-type: none"> 4,500 kg Gross Vehicle Weight Rating and over, taxi, emergency vehicle, tow trucks with a GVWR of less than 4,500 kg, annually Commercial vehicles that carry people (e.g. bus, school bus), semi-annually Transfer into province, on first registration If the vehicle has been stored for one year or longer | <ul style="list-style-type: none"> Basic annual fees: \$122 Basic annual fees for insurance: \$73.68 + \$4.75 Additional fees for every 10cc of engine displacement over 3.9 litres, minimum \$37.25, maximum \$397.00 Other fees may apply. saaq.gouv.qc.ca/immatriculation/renouvellement/ | <ul style="list-style-type: none"> Staggered during the year for passenger cars owned by an individual. The month of renewal is determined according to the first letter of the owner's surname. For passenger cars owned by a corporation: March 31. All others according to usage (e.g. motorcycle: April 30, Commercial vehicle: March 31) | Plate cancellation happens when: <ul style="list-style-type: none"> Vehicle ownership is transferred to another person; The vehicle is discarded (however, the vehicle is still registered in the owner's name); The vehicle is registered in another jurisdiction Furthermore, the owner may apply to have a portion of the fees paid refunded when he stores his vehicle, but the license plate must remain on the stored vehicle. |
| Saskatchewan Saskatchewan Government Insurance (SGI) Licensing and Customer Service 2260 - 11th Ave., Regina, SK, S4P 2N7 Tel: 1-844-TLK-2SGI (1-844-855-2744) E-mail: sginquiries@sgi.sk.ca www.sgi.sk.ca | <ul style="list-style-type: none"> Proof of Ownership/Bill of Sale Completed NVIS form for new vehicles or Transfer of Ownership for used vehicles Lease Agreement Compulsory Basic SGI Insurance Owner/Lessee registers www.sgi.sk.ca/new-and-used-vehicles | <ul style="list-style-type: none"> Original Current Registration Lease Agreement (if vehicle is leased) Vehicle Inspection Owner/Lessee registers | <ul style="list-style-type: none"> Owner/Lessee name appears on primary portion of certificate | <ul style="list-style-type: none"> Certain vehicles (including buses, power units, heavy trucks, commercial trailers, etc.) may be subject to a periodic motor vehicle inspection (PMVI). These vehicles must have a valid inspection certificate to operate. Used vehicles that do not qualify under the PMVI program, and were most previously registered in another province, must undergo a first-time registered inspection Depending how the vehicle has been branded (for example, if the VIN status is "Salvage"), the vehicle may require one or more inspections before being considered eligible for registration | <ul style="list-style-type: none"> Light vehicles 5,000 kg or less, \$68 If GVW exceeds 5,001 kg, fees vary depending on GVW and class Insurance Premium <ul style="list-style-type: none"> Varies depending on vehicle year, make, model SGI cancelled its CLEAR rate updates for 2020-21 due to the COVID-19 pandemic. Taxes <ul style="list-style-type: none"> Saskatchewan tax must be paid at least once on vehicles registered in the province Saskatchewan tax must be paid on resale of all commercial and recreational vehicles/trailers (includes motorcycles) Saskatchewan exempts tax for settlers effects. Vehicle must be owned/registered 30 days prior to registering in Saskatchewan. Saskatchewan tax must be paid on all vehicle insurance premiums Regulations do not determine a set "fee" for a vehicle inspection in Saskatchewan. However, legislation does regulate the amount of time it takes to complete an inspection, and does vary depending on the type of inspection. | <ul style="list-style-type: none"> Determined by original registration date Optional Annual Renewal Optional short-term vehicle registration and insurance payment available, minimum 28 days to a maximum 364 days Optional AutoPay Payment Plan available for automatic monthly payments (pre-authorized chequing) Renewals may be completed online through MySGI.ca www.sgi.sk.ca/renew-registration | <ul style="list-style-type: none"> Customer may choose to cancel registration at any time Customer can cancel in person, online through MySGI.ca, or by mail Customer can choose to receive a refund or credit on account Cancellation fees apply (minimum \$10 from registration and \$15 from insurance premium) Customer may retain license plate for re-use on seasonal vehicles |
| Yukon Motor Vehicle and Driver Licenses, Department of Highways and Public Works Gold Creek Building Unit A, 2251-2nd Ave Whitehorse, Yukon Tel: (867) 667-5315 Toll Free in Yukon: 1-800-661-0408, ext. 5315 E-mail: motor.vehicles@gov.yk.ca yukon.ca/en/department-highways-public-works | <ul style="list-style-type: none"> Original NVIS issued by manufacturer or factory invoice (if NVIS not available) for new vehicle, or copy of previous owner's registration for used vehicle Copy of Bill of Sale must be signed and dated by the salesperson Proof of Insurance eservices.gov.yk.ca/renew-vehicle-registration/yukon.ca/en/driving-and-transportation/vehicle-registration/register-vehicle | <ul style="list-style-type: none"> Original current registration (if available) Proof of Insurance All vehicles checked in previous jurisdiction for any flags, ie. written-off, stolen, etc. Vehicle Import Form (Form 1) For imported vehicle: Original Vehicle Import form from CCRA | <ul style="list-style-type: none"> Lessee/owner name and owner # Lessee/owner address (use driver address if necessary) Lessor name and owner # Privately registered vehicles only to Yukon residents (must have Yukon address) Commercially registered vehicles may show non-resident address | <ul style="list-style-type: none"> Required only if vehicle has been flagged as "written-off/salvage" or "unfit" | <ul style="list-style-type: none"> Private registration varies based on GVW or wheelbase Commercial fees are based on GVW, wheelbase or number of passengers (buses) of vehicle | <ul style="list-style-type: none"> Current vehicle registration or registration renewal notice and updated insurance are required Private registration period is minimum three months, maximum is 15 months Commercial Registration (GVW over 4,499 kg) is minimum six months, maximum 18 months Expiration month determined by first letter of last name of owner/lessee, first letter of company name. Numbered companies and governments expire June. The Registrar and a corporation may agree that the expiration month may be some other month than would normally apply | N/A |

