



Pennsylvania MVR State Form Procedures for Drivers

The process for completing Pennsylvania State MVR forms is as follows:

1. Please complete all fields in Section C titled: "Driver Information".
2. Please complete all fields in section E titled: "Driver Release". The State will not release records if the section is not filled completely.
3. Please provide your employer name in the upper right hand corner of the State Request for Driver Information form.

DO NOT SEND PAYMENT OR FORM TO THE STATE OF PENNSYLVANIA

4. Please mail or fax the completed form directly to:

Wheels, Inc.
Attn: SafetyFirst
P.O. Box 1816
Des Plaines, IL 60017

Fax: 847-627-8662

****Please note - If your company requires you to submit an authorization through Wheels, please insure the authorization process is completed prior to the submission of the state/provincial form; the form will not be submitted until the authorization process has been completed. The authorization process will appear in Driver Tools as a requirement if it has not yet been completed.**

If you have any questions, please contact the Safety Department at safetyfirst@wheels.com.

Thank you for your assistance.

