

PREVENTIVE MAINTENANCE SERVICE SHEET



LIGHT DUTY PM SERVICE

Date:	Client #:	PO:
Unit:	VIN:	Hours / Miles:
Year:	Make:	Model:

Follow below service schedule ✓ = Satisfactory R = Repairs Needed	Follow below service schedule ✓ = Satisfactory R = Repairs Needed																								
<p style="text-align: center;">Under Hood</p> <input type="checkbox"/> CHECK Cabin Air Filter <input type="checkbox"/> CHECK Engine Air Filter <input type="checkbox"/> CHECK Engine Coolant Level <input type="checkbox"/> CHECK Fuel Filter <input type="checkbox"/> CHANGE Oil <input type="checkbox"/> REPLACE Oil Filter <input type="checkbox"/> CHECK Transmission Fluid Level <input type="checkbox"/> CHECK Brake Fluid Level <input type="checkbox"/> CHECK Power Steering Fluid Level <input type="checkbox"/> CHECK Window Washer Fluid Level <input type="checkbox"/> CHECK Condition of Battery Terminals Factory Spec Cranking Amps _____ <input type="checkbox"/> RECORD Actual Cranking Amps _____	<p style="text-align: center;">Steering & Suspension System</p> <input type="checkbox"/> CHECK Shocks/Struts for leaks and/or damage <input type="checkbox"/> Steering, Steering Linkages, and Ball Joints																								
<p style="text-align: center;">Belts, Hoses, & Mounts</p> <input type="checkbox"/> CHECK HVAC System Hoses & Lines for leaks/damage CHECK Engine Cooling System, Radiator, Hoses <input type="checkbox"/> _____ and Clamps <input type="checkbox"/> CHECK Accessory Drive Belt(s)	<p style="text-align: center;">Exhaust System</p> <input type="checkbox"/> CHECK Exhaust System for leaks, damage, loose parts																								
<p style="text-align: center;">Tires</p> <input type="checkbox"/> INSPECT Tire Condition RECORD Tire Pressure & Tread Depth and SET to <input type="checkbox"/> _____ Factory Recommended PSI <input type="checkbox"/> INSPECT Lug Nuts & Wheels for Cracks	<p style="text-align: center;">Transmission & Drive Axle</p> <input type="checkbox"/> CHECK Clutch Operation (if equipped) <input type="checkbox"/> CHECK CV Drive Axle Boots (if equipped) <input type="checkbox"/> CHECK Drive Shaft, Transmission, U-joint and Shift Linkage (if equipped) and LUBRICATE (as needed) <input type="checkbox"/> CHECK Transmission and Differential for leaks.																								
<p style="text-align: center;">Brake System</p> <input type="checkbox"/> CHECK Lines, Hoses, and Parking Brake <input type="checkbox"/> CHECK Brake Lining, Master Cylinder	<p style="text-align: center;">Lights, Blades, & Windshield</p> <input type="checkbox"/> CHECK Operation of Horn, interior lights, exterior lamps turn signals, hazard & brake lamps <input type="checkbox"/> CHECK Operation of Windshield Washer Spray, Wipers, and Wiper Blades <input type="checkbox"/> CHECK Windshield for cracks, chips, and pitting																								
<p>NOTE Any Existing Exterior Body Damage</p>																									
<p>Tires</p> <table style="width:100%; border-collapse: collapse;"> <tr> <td style="width:50%; text-align: center;"> <table style="width:100%; border-collapse: collapse;"> <tr> <td style="width:50%;"></td> <td style="width:50%; text-align: center;">32nds PSI</td> </tr> <tr> <td style="border: 1px solid black; width: 50px;">RF</td> <td style="border: 1px solid black; width: 50px;"></td> </tr> </table> </td> <td style="width:50%; text-align: center;"> <table style="width:100%; border-collapse: collapse;"> <tr> <td style="width:50%;"></td> <td style="width:50%; text-align: center;">32nds PSI</td> </tr> <tr> <td style="border: 1px solid black; width: 50px;">RRO</td> <td style="border: 1px solid black; width: 50px;"></td> </tr> <tr> <td style="border: 1px solid black; width: 50px;">RRI</td> <td style="border: 1px solid black; width: 50px;"></td> </tr> </table> </td> </tr> <tr> <td style="text-align: center;"> <table style="width:100%; border-collapse: collapse;"> <tr> <td style="width:50%;"></td> <td style="width:50%; text-align: center;">32nds PSI</td> </tr> <tr> <td style="border: 1px solid black; width: 50px;">LF</td> <td style="border: 1px solid black; width: 50px;"></td> </tr> </table> </td> <td style="text-align: center;"> <table style="width:100%; border-collapse: collapse;"> <tr> <td style="width:50%;"></td> <td style="width:50%; text-align: center;">32nds PSI</td> </tr> <tr> <td style="border: 1px solid black; width: 50px;">LRI</td> <td style="border: 1px solid black; width: 50px;"></td> </tr> <tr> <td style="border: 1px solid black; width: 50px;">LRO</td> <td style="border: 1px solid black; width: 50px;"></td> </tr> </table> </td> </tr> </table>	<table style="width:100%; border-collapse: collapse;"> <tr> <td style="width:50%;"></td> <td style="width:50%; text-align: center;">32nds PSI</td> </tr> <tr> <td style="border: 1px solid black; width: 50px;">RF</td> <td style="border: 1px solid black; width: 50px;"></td> </tr> </table>		32nds PSI	RF		<table style="width:100%; border-collapse: collapse;"> <tr> <td style="width:50%;"></td> <td style="width:50%; text-align: center;">32nds PSI</td> </tr> <tr> <td style="border: 1px solid black; width: 50px;">RRO</td> <td style="border: 1px solid black; width: 50px;"></td> </tr> <tr> <td style="border: 1px solid black; width: 50px;">RRI</td> <td style="border: 1px solid black; width: 50px;"></td> </tr> </table>		32nds PSI	RRO		RRI		<table style="width:100%; border-collapse: collapse;"> <tr> <td style="width:50%;"></td> <td style="width:50%; text-align: center;">32nds PSI</td> </tr> <tr> <td style="border: 1px solid black; width: 50px;">LF</td> <td style="border: 1px solid black; width: 50px;"></td> </tr> </table>		32nds PSI	LF		<table style="width:100%; border-collapse: collapse;"> <tr> <td style="width:50%;"></td> <td style="width:50%; text-align: center;">32nds PSI</td> </tr> <tr> <td style="border: 1px solid black; width: 50px;">LRI</td> <td style="border: 1px solid black; width: 50px;"></td> </tr> <tr> <td style="border: 1px solid black; width: 50px;">LRO</td> <td style="border: 1px solid black; width: 50px;"></td> </tr> </table>		32nds PSI	LRI		LRO		<p style="text-align: center;">Final Procedure</p> <input type="checkbox"/> Run Engine & RECHECK Oil Level <input type="checkbox"/> RESET Oil Change Light (If Applicable) <input type="checkbox"/> INSTALL PM Sticker
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